



## Items list for measuring:

- Measuring tape
- Paper
- Pencil
- Ladder



## HOW TO PROPERLY MEASURE WINDOWS FOR EXTERIOR SHUTTERS

Proper measurement of your windows is a very important step to guarantee your installation goes easily and smoothly. Many homes are constructed with various heights of windows, so we encourage you to measure every window of your home before placing an order for exterior shutters. The steps below offer suggestions on how to correctly proportion your shutters.

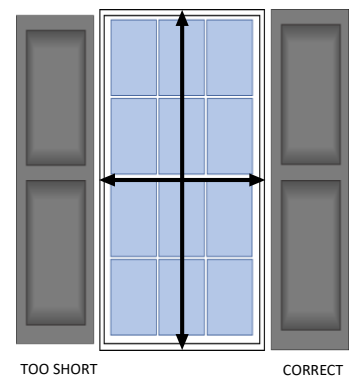
The first thing you'll want to do is choose whether you are installing your shutters for: **decoration** – affixed to your exterior and will not be able to close; or **operable** – want them to function, i.e. you will be able to open and close shutters. Any style shutter found on our website can be installed decoratively and all other shutters, except for the vinyl series, can be installed in an operable manner.

### DECORATIVE SHUTTER

**HEIGHT:** Measure from the top to the bottom of the window trim. This is your shutter height.

**WIDTH:** Measure at the middle from the left side to the right side of your window opening. One half of this measurement is your shutter width. For example, if your window opening is 36 inches wide, you would need shutters 18 inches in width.

**NOTE:** If you have windows installed close together, take into consideration the distance your windows are spaced apart to be sure the shutters will fit in that space. Also, consider any obstruction from light fixtures, outlet, etc.



### OPERABLE SHUTTER

**HEIGHT:** Measure at the left side, center, and right side of your window opening from the top of the window to the bottom, excluding any windowsill. If heights differ at each of these points, use the smallest of the three measurements. Reduce this measurement by ½ inch and this will be the height of the shutter you need to order. For example, if your height is 72 inches, you would need shutters 71½ inches in height.

**WIDTH:** Measure at the top, center, and bottom from the left to the right side of your window opening. If widths differ at each of these points, use the smallest of the three measurements. Deduct ¾ inch from the total measurement and one-half of this measurement is your shutter width. For example, if your window opening width is 35 ½ inches, you would need shutters 17 ¾ inches in width to ensure shutters will close completely.

