



### Items list for Installation:

- ✓ Power Drill  
(If drilling into masonry - a hammer drill may be necessary)
- ✓ 1/4" Drill Bit (for SHUTTER-LOK)
- ✓ 11/64" Drill Bit (for SCREWS)
- ✓ Hammer
- ✓ Phillips Head Screwdriver
- ✓ Measuring tape
- ✓ Pencil or Marker
- ✓ Shutter-Lok or screws



## VINYL INSTALLATION INSTRUCTIONS – using shutter-lok or screws

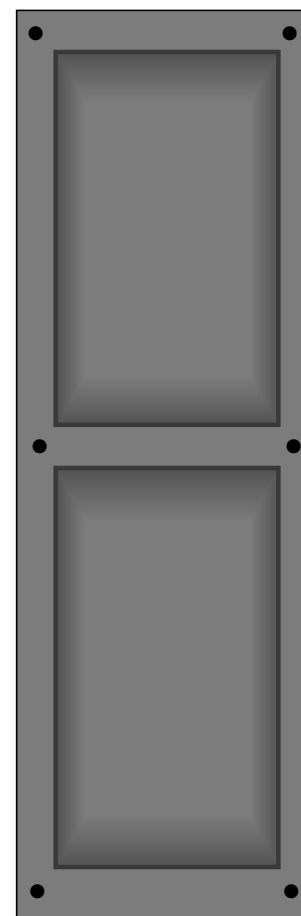
For use on surfaces including:, aluminum, brick, hardboard, masonry, stucco, vinyl or wood.

Shutters require room to expand & contract. To prevent shutters from warping, proper installation must be followed.

**Do not to over-tighten fasteners. Wall anchors are required for shutters installed with screws on any type of masonry.**

- Prepare to locate screw holes by laying the shutter face DOWN on a clean, flat surface. Use illustration shown as a suggestion for ideal placement of shutter-lok or screws.
- Drill hole through the back of the shutter at the suggested ideal placement locations.
- Position the shutter on the house next to the window. Using a pencil or marker to mark the mounting hole locations on the building.
- Remove the shutter and where marked drill a 1/4" diameter hole (for shutter-loks) or 11/64" diameter hole (for screws) through surface of building to a depth of 3-1/4".
- Position the shutter on the house next to the window and gently tap shutter spike with a hammer (or) drive in the screw, using a hand screwdriver, so as not to over drive or over-tighten.

IDEAL PLACEMENT



### PLEASE NOTE:

To remove shutters, do not attempt to pull out shutter-loks. Instead, simply slide a pair of snips behind the shutter to cut the spikes off at the shank.

Questions? Please contact Shutter By Design at 1-877-485-7179 or visit us at [www.shuttersbydesign.com](http://www.shuttersbydesign.com).

Instructions accompany every single shutter order. Failure to comply with instructions will void warranty. Shutters By Design is not liable for any damage or defects resulting from modification or repairs done by the customer. Shutters By Design will not pay for any priming, painting, re-installation, repairs or replacement of our shutters due to modifications. Shutters must be removed from crate or packaging immediately upon arrival and stored in a safe place. Shutters must not be stored in areas where they will be subject to high humidity, extreme heat, or extreme conditions. Shutters left in packaging will result in damage. Any damage claim must be made within seven days of receiving shipment. Please see full details in our Lifetime Limited Warranty at [shutterbydesign.com](http://shutterbydesign.com).